



Ambasciata d'Italia
Islamabad

EXPLORATORY NOTICE FOR THE ACQUISITION OF DISPLAY OF INTEREST IN PARTICIPATING TO THE NEGOTIATION PROCESS EX ART. 36 COMMA 2, D.LGS 50/2016 FOR THE APPOINTMENT OF THE DAILY INTERNAL SURVEILLANCE CONTRACT OF THE EMBASSY OF ITALY IN ISLAMABAD AT DIPLOMATIC ENCLAVE – G/5 – FOR THE PERIOD APRIL 1ST, 2018 – 31ST DECEMBER 2018

The Embassy of Italy intends to acquire displays of interest in order to proceed to appoint a surveillance contractor for daily service at its Islamabad headquarters.

This notice is exclusively finalized to invite displays of interest from potentially interested economic operators. It is not in any way binding for this Embassy which reserves its right to identity, at a later time, the number of suitable subjects (maximum five) to whom will be sent a letter of invitation to present their offers.

The display of interest is only finalized to communicate to the Embassy of Italy in Islamabad their availability to present an offer.

All subjects admitted to participate will be required to demonstrate:

- 1) Registration to the Chamber of Commerce acting as provider of similar services to the above mentioned or in the professional or commercial bar of the country of residence.
- 2) Solid economic and financial capacity, through submission of the last balance sheet.
- 3) Not to be or having never declared bankruptcy, liquidation, compulsory administration, being owed financial credit or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the State the company belongs to.
- 4) To be up to date with tax payments according to the present legislation in the country of residence.
- 5) To be up to date with their worker's social welfare payments according to the present legislation in the country of residence.
- 6) Not to have received any kind of fine concerning safety according to what is established by competent authorities and to be able to carry out their services conforming to the current regulations.
- 7) Not to have been subject to equitable rescission due to their own responsibility.
- 8) Technical and professional skills verifiable through a minimum of five years previous experience in the requested service.

The interested companies should submit a participation form (Annex A) duly signed by the business owner or its legal representative. Together with Annex A, the company shall attach all paperwork attesting they possess the qualifications for admission (certificates or self-assessments duly signed).

The application must arrive before 12 noon of March 16th in a sealed envelope together with the company name and contact details, specifying in the object:

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The application must be sent to the following address:

Administrative Office - Embassy of Italy – Diplomatic Enclave – Street 16 - G-5 – Islamabad

Alternatively it can be sent the email address amm.islamabad@esteri.it or handed personally to the Administrative Office of the Embassy from 9.00 AM to 12.00 noon on the specified date.

Type of service required:

Daily surveillance service of the Embassy of Italy's premises at the following times:

- Monday to Friday n. 7 members between 8.00 to 16.00 for dealing with public, included a supervisor;
- Monday to Sunday n. 2 members between 7.00 to 15.00 and 15.00 to 23.00 for parking surveillance;
- Monday to Friday n. 6 members between 7.00 to 19.00 for Embassy staff gate;
- N. 2 members required to be present at all times, from Monday to Sunday, seven days a week, 24 hours a day.

Replacement for absence/leave has to be assured.

It is essential that all employed staff possess good knowledge of English.

Further details on the frequency of the service and its timetable will be provided in the letter of invitation.

Duration of the appointment: from 01.04.2018 to 31.12.2018 without any possibility of automatic renewal.

Renewal for one year would be possible with previous notice from this Embassy.

Premises where the surveillance service will be carried out:

Administrative Office - Embassy of Italy – Diplomatic Enclave – Street 16 - G-5 – Islamabad

Please note this is preliminary market research, leading to the potential future negotiation. The Embassy, in case the number of interested companies be more than five (5), will proceed to identify to its sole judgment, to which companies the letter of invitation will be sent, choosing among those in possession of the required credentials.

Furthermore, please note this is exclusively a request of interest with the purpose of researching potential interested subjects, and therefore the Embassy holds the right to suspend, modify or cancel the proceeding relative to this notice.

Islamabad, 7/3/2018



L'Ambasciatore
Stefano Pontecorvo

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